



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY INTELLIGENCE & SECURITY COMMAND  
FREEDOM OF INFORMATION/PRIVACY OFFICE  
FORT GEORGE G. MEADE, MARYLAND 20755-5995

Freedom of Information/  
Privacy Office

JAN 15 2019

Ms. Emma Best  
MuckRock News  
DEPT MR 56264  
411A Highland Avenue  
Somerville, Massachusetts 02144-2516

Dear Ms. Best:

This is in response to your January 4, 2019, appeal addressed to this agency. Your correspondence was received in this office on January 11, 2019.

Upon review of your appeal and our files, the response you received was not taken by this office. The no record response was from the Department of the Army, Freedom of Information and Privacy Division (DA FOIA). A review of our records indicates that this office responded to your June 20, 2018 request on August 13, 2018, with a document. This office is providing you with another copy of that response and document for your perusal. Therefore, we are administratively closing this case without further action.

If you have any questions regarding this action, feel free to contact this office at 1-866-548-5651, or email the INSCOM FOIA office at: [usarmy.meade.902-mi-grp.mbx.inscom-foia-service-center@mail.mil](mailto:usarmy.meade.902-mi-grp.mbx.inscom-foia-service-center@mail.mil) and refer to case #0395F-19. Please note that you now have the ability to check the status of your request online via the U.S. Army Records Management and Declassification Agency (RMDA) website: <https://www.foia.army.mil/FACTS/CaseStatus.aspx>. Please refer to FOIA Control Number: FP-19-007655. You may also contact the INSCOM FOIA Public Liaison, Mrs. Joanne Benear, for any further assistance and to discuss any aspect of your request at 301-677-7856. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, email at [ogis@nara.gov](mailto:ogis@nara.gov), telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

Michael T. Heaton  
Director  
Freedom of Information/Privacy Office  
Investigative Records Repository

Enclosure



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY INTELLIGENCE & SECURITY COMMAND  
FREEDOM OF INFORMATION/PRIVACY OFFICE  
FORT GEORGE G. MEADE, MARYLAND 20755-5995

AUG 13 2018

Freedom of Information/  
Privacy Office

Ms. Emma Best  
MuckRock News  
DEPT MR 56264  
411A Highland Avenue  
Somerville, Massachusetts 02144-2516

Dear Ms. Best:

This is in further response to your Freedom of Information Act (FOIA) request of June 18, 2018, requesting copies of all drafted, submitted or received SF-311 forms produced in the year prior to the receipt of this FOIA request. The SF-311 forms may also be identified as Agency Security Classification Management Program Data and supplements our response of July 6, 2018.

As noted in our letter, the search and coordination has been completed with other elements of this command and a document has been returned to this office for our review and direct response to you.

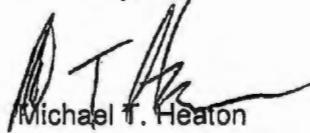
We have completed a review of the document in accordance with Executive Order (EO) 13526. As a result of this review, information has been sanitized from the document to protect the personal privacy rights of the individual concerned. This information is exempt from the mandatory public disclosure provisions of the FOIA pursuant to Title 5 U.S. Code 552 (b)(6).

The withholding of the information described above is a partial denial of your request. This denial is made on behalf of Major General Gary W. Johnston, Commanding, U.S. Army Intelligence and Security Command, who is the Initial Denial Authority for Army intelligence investigative and security records under the FOIA. You have the right to appeal this decision to the Secretary of the Army. Your appeal must be postmarked no later than 90 calendar days from the date of this letter. After the 90-day period, the case may be considered closed; however, such closure does not preclude you from filing litigation in the courts. You should state the basis of your disagreement with the response and provide justification for a reconsideration of the denial. An appeal may not serve as a request for additional or new information. An appeal may only address information denied in this response. Your appeal is to be made to this office to the below listed address for forwarding, as appropriate, to the Secretary of the Army, Office of the General Counsel.

Commander  
U.S. Army Intelligence and Security Command  
Freedom of Information/Privacy Act Office  
2600 Ernie Pyle Street, Room 3S02-B  
Fort George G. Meade, Maryland 20755-5910

If you have any questions regarding this action, feel free to contact this office at 1-866-548-5651, or email the INSCOM FOIA office at: [usarmy.meade.902-mi-grp.mbx.inscom-foia-service-center@mail.mil](mailto:usarmy.meade.902-mi-grp.mbx.inscom-foia-service-center@mail.mil) and refer to case #0811F-18. Please note that you now have the ability to check the status of your request online via the U.S. Army Records Management and Declassification Agency (RMDA) website: <https://www.foia.army.mil/FACTS/CaseStatus.aspx>. Please refer to FOIA Control Number: FP-18-021842. You may also seek dispute resolution services by contacting the INSCOM FOIA Public Liaison, Mrs. Joanne Benear at 301-677-7856.

Sincerely,



Michael T. Heaton

Director

Freedom of Information/Privacy Office  
Investigative Records Repository

Enclosure

## AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA

(Submissions must be unclassified and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

PART A: Identifying Information	
1. Enter the Fiscal Year that this report covers.	1. 2017
2. Identify the Department, Independent agency, or Establishment that is covered by this report.	2. Army: Department of the Army
3. Enter the name and title of the Senior Agency Official (as defined in E.O. 13526, section 5.4(d)) responsible for this report.	3. Jeffrey N. Rapp, Acting Deputy Chief of Staff, G-2
4. Point-of-contact responsible for answering questions about this report:	
4a. Name:	4a. b6
4b. Title:	4b. Information Security Policy
4c. Email address:	4c. b6
4d. Phone number:	4d. b6
PART B: Officials with Original Classification Authority	
5. Enter the number of agency officials whose highest level of original classification authority is TOP SECRET.	5. 49
6. Enter the number of agency officials whose highest level of original classification authority is SECRET.	6. 108
7. Enter the number of agency officials whose highest level of original classification authority is CONFIDENTIAL.	7. 8
8. Total number of officials with original classification authority. (Sum of blocks 5, 6, and 7)	8. 165
PART C: Original Classification Decisions	
<p>Original classification is an initial determination that the information to be classified has not been previously classified by any other authority. It also meets the following conditions: (1) it was classified by an original classification authority; (2) the information is owned by or for, or is under the control of the United States Government; (3) it falls into one or more of the categories from section 14 of E.O. 13526; and (4) unauthorized disclosure could reasonably be expected to result in damage to the national security. (Provide information on all original classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)</p>	
9. Enter the number of original TOP SECRET classification decisions made during the reporting period with declassification instructions of 10 years or less.	9. 28
10. Enter the number of original TOP SECRET classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	10. 3
11. Total number of TOP SECRET original classification decisions. (Sum of blocks 9 and 10)	11. 31
12. Enter the number of original SECRET classification decisions made during the reporting period with declassification instructions of 10 years or less.	12. 64
13. Enter the number of original SECRET classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	13. 485
14. Total number of SECRET original classification decisions. (Sum of blocks 12 and 13)	14. 549
15. Enter the number of original CONFIDENTIAL classification decisions made during the reporting period with declassification instructions of 10 years or less.	15. 0
16. Enter the number of original CONFIDENTIAL classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	16. 63
17. Total number of CONFIDENTIAL original classification decisions. (Sum of blocks 15 and 16)	17. 63
18. Total number of original classification decisions. (Sum of blocks 11, 14, and 17)	18. 643

**PART D: Derivative Classification Decisions**

Derivative classification is the incorporating, paraphrasing, restating, or generating, in new form, information that is already classified. This includes classification based on classification guides or other source documents. (Provide information on all classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

19. Enter the number of derivative <b>TOP SECRET</b> classification decisions made during the reporting period.	19. 105,274
20. Enter the number of derivative <b>SECRET</b> classification decisions made during the reporting period.	20. 588,473
21. Enter the number of derivative <b>CONFIDENTIAL</b> classification decisions made during the reporting period.	21. 41,966
22. Total number of derivative classification decisions. (Sum of blocks 19, 20, and 21)	22. 735,713

**PART E: Mandatory Declassification Review Requests**

A "Request" is an individual initial review request, regardless of the number of documents or pages to be reviewed as part of the request. Report only requests for your agency in which your agency is responsible for the final decision.

23. Enter the number of <b>REQUESTS</b> received during the reporting period.	23. 23
24. Enter the number of <b>REQUESTS</b> closed during the reporting period.	24. 20
25. Of the <b>REQUESTS</b> entered into block 24, enter the number of pages that were:	25.
a. Declassified in full.	25a. 21
b. Declassified in part.	25b. 0
c. Denied declassification.	25c. 108
d. Total number of requested pages acted on. (Sum of blocks 25a, 25b, and 25c)	25d. 129
26. Enter the number of <b>REQUESTS</b> that have been unresolved for over one year.	26. 0
27. Enter the <b>AVERAGE NUMBER OF DAYS</b> to resolve each request.	27. 20
28. Enter the number of <b>REFERRED REQUESTS</b> received during the reporting period. (Number of requests referred to your agency from another agency)	28. 5

**PART F: Mandatory Declassification Review Appeals**

An "Appeal" is an individual request for appeal, regardless of the number of documents or pages to be reviewed as part of the request. Report only appeals for your agency in which your agency is responsible for the final decision.

29. Enter the number of <b>APPEALS</b> received during the reporting period.	29. 0
30. Enter the number of <b>APPEALS</b> closed during the reporting period.	30. 0
31. Of the <b>APPEALS</b> entered into block 30, enter the number of pages that were:	31.
a. Declassified in full.	31a. 0
b. Declassified in part.	31b. 0
c. Denied declassification.	31c. 0
d. Total number of appealed pages acted on. (Sum of blocks 31a, 31b, and 31c)	31d. 0
32. Enter the number of <b>APPEALS</b> that have been unresolved for over one year.	32. 0
33. Enter the <b>AVERAGE NUMBER OF DAYS</b> to resolve each appeal.	33. 0
34. Enter the number of <b>REFERRED APPEALS</b> received during the reporting period. (Number of appeals referred to your agency from another agency)	34. 0

<b>PART G: Automatic, Systematic, and Discretionary Declassification Reviews</b>		
35. Enter the number of pages REVIEWED that were subject to automatic declassification under section 3.3 of E.O. 13526.	35.	5,083,534
36. Enter the number of pages DECLASSIFIED under automatic declassification.	36.	3,539,192
37. Enter the number of pages REVIEWED that were subject to systematic declassification under section 3.4 of E.O. 13526.	37.	0
38. Enter the number of pages DECLASSIFIED under systematic declassification.	38.	0
39. Enter the number of pages REVIEWED that were subject to discretionary declassification under section 3.1 of E.O. 13526.	39.	160
40. Enter the number of pages DECLASSIFIED under discretionary declassification.	40.	0
<b>PART H: Internal Agency Oversight</b>		
41. Enter the number of CHALLENGES processed by your agency to the classification of information believed to be improperly classified or unclassified. (E.O. 13526, section 1.8)	41.	14
42. Enter the number of CHALLENGES where the classification status was fully affirmed.	42.	2
43. Enter the number of CHALLENGES where the classification status was overturned in whole or in part.	43.	1
<b>PART I: Intelligence Community (IC) Information</b>		
This section applies ONLY to IC agencies and IC components of other agencies for inclusion in the ODNI annual report. If you are required to make a classified submission, please annotate that in Section J and send the data across the appropriate system.		
Enter the requested information regarding your organization's disseminated analytical product originally marked ORCON.		
44. Enter the PERCENTAGE of analytical product originally marked ORCON.	44.	0.00%
45. Enter the TOTAL NUMBER of analytical product originally marked ORCON.	45.	0
46. Enter the NUMBER OF RELIEF REQUESTS approved for further dissemination of ORCON in full.	46.	0
47. Enter the NUMBER OF RELIEF REQUESTS approved for further dissemination of ORCON in part. Provide rationale for denial in Part J below.	47.	0
48. Enter the number of ORCON relief requests DENIED (provide explanation in Part J below).	48.	0
Enter the requested information on your organization's analytical product originally marked ORCON-USGOV.		
49. Enter the PERCENTAGE of analytical product originally marked ORCON-USGOV.	49.	0.00%
50. Enter the TOTAL NUMBER of analytical product originally marked ORCON-USGOV.	50.	0
51. Enter the TOTAL NUMBER of reports of potential misapplication of the ORCON marking. Provide background information on each occurrence in Part J below.	51.	0
52. Has your organization been UNABLE TO RECEIVE OR SHARE INFORMATION in the performance of its mission due to ORCON or ORCON-USGOV? If yes, explain in Part J below.	52.	N/A
Enter the requested information on your organization's Workforce Training.		
53. Provide the PERCENTAGE of your workforce that has completed derivative classification training.	53.	0.00%
54. Provide the PERCENTAGE of your workforce that has completed ORCON/ORCON-USGOV specific training.	54.	0.00%

**PART J: Explanatory Comments**

*Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report.*

Part B: The number of Army original classification authorities (OCAs) has remained consistent and is based on a continuous assessment of the need for OCA.

Part G: Out of the 5,079,207 pages reported by the Army's Declassification Activity (ADA), ADA declassified 3,539,172 pages (69.68%), exempted 56,655 pages (1.12%), excluded 12,744 pages (0.25%) and referred 1,470,636 pages (28.95%) to other agencies.

No other significant changes to this report